

NAPOLEON

COMMUNITY

SCHOOLS

DISTRICT

ANNUAL

REPORT

2008-2009

VISION STATEMENT:

THE VISION OF THE NAPOLEON COMMUNITY SCHOOLS IS TO CREATE A "QUALITY CULTURE", DEVOID OF TRADITIONAL BARRIERS OF LEARNING, THAT WILL ALLOW OUR LEARNERS TO DEVELOP SKILLS ENABLING THEM TO ADAPT AND SUCCEED IN A CHANGING SOCIETY.

THE DISTRICT WILL:

- BE THE CENTER OF LEARNING FOR ALL AGES.
- UTILIZE A VARIETY OF METHODOLOGIES TO MEET THE NEEDS OF THE LEARNERS.
- PROVIDE AN ENVIRONMENT TO BUILD CHARACTER, PRIDE AND CITIZENSHIP.
- ACCEPT THE CHALLENGES THAT ACCOMPANY CHANGE.

MISSION STATEMENT:

IN PARTNERSHIP WITH OUR COMMUNITY, THE MISSION OF NAPOLEON COMMUNITY SCHOOLS, AS A LEADER IN EDUCATION, IS TO STRIVE FOR EXCELLENCE BY PROVIDING STUDENTS WITH QUALITY, EQUITABLE AND DIVERSE LEARNING EXPERIENCES PREPARING THEM TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A COMPETITIVE SOCIETY.

Welcome to the Napoleon Community Schools!

Dear Resident,

This 2008-2009 Annual Report has been provided through the leadership of the Napoleon Community Schools Board of Education and our family of employees in the district. The publishing and distribution of the annual Report continues to be one of several positive efforts by the district to foster and strengthen communication across the community. The Board of Education and staff are proud of the educational programs and activities that are provided to Napoleon students and residents and wish to extend appreciation to the community for their continued support.

The district vision, mission and beliefs, which center around the development of responsible and productive citizens, remain the focus of the district school improvement committee, the Aim For Excellence Committee, which meets periodically to oversee the district school improvement efforts. In this age of rapidly changing society, our goal is to provide students with a learning environment that will enhance student achievement. This can best be accomplished through hard work, commitment and cooperation, which together will result in the best for all students. Included in this year's Annual Report to the community is information about:

- District Goals
- Building Level School Improvement
- Staff Development
- Student Achievement
- Core Curriculum
- Parent & Community Participation
- Student Graduation and Drop Out Rate
- Specialized Schools
- Alternative & Community Education
- Child Care Center Programs
- Drug Free Schools
- Budget

In addition, building Annual Reports are available at each building or by contacting the Administration office at 536-8667.

Sincerely,

James Graham
Superintendent

PROFILE

The Napoleon Community Schools are the focus of a growing community, ideally located in eastern Jackson County. The district is primarily comprised of Napoleon Township and portions of Columbia, Grass Lake, Norvell and Sharon Townships, with a growing population of approximately 7,000 residents.

Integrated within our fundamental curriculum of arts, health, language arts, math, science and social studies, are learning experience in pre-school, career pathways, technology, and special education services. In addition to district programs, activities and facilities are used extensively for child care, youth and adult enrichment, senior citizens and other community organizations.

Programs are located in four buildings: Ackerson Lake Community Center, Ezra Eby Elementary School, Napoleon Middle School, Napoleon High School and the Athletic Complex. The district also contains administration and transportation buildings. The Napoleon Community Schools participate in the "Schools of Choice" option in Jackson County Intermediate School District and have a low bond debt.

NAPOLEON COMMUNITY SCHOOLS BOARD OF EDUCATION

The Board of Education for the 2008-2009 school year included Dan Goostrey, President, Traci Johnson, Vice President; Karen VanWagnen, Secretary; Homer Davis, Treasurer; Judy Bostedor, Trustee; Debra Naylor, Trustee, and Terry Sullivan, Trustee.

The strength of Napoleon Community Schools continues to be enhanced through the commitment and dedication demonstrated by the members of the Board of Education. The Board of Education, once again in the 2008-2009 school year, received recognition from the Michigan Association of School Boards for Board member training on school board issues and policy responsibilities. The Board of Education continued for the future through monitoring progress of the following Success Indicators:

EDUCATIONAL PROGRAMS:

An educational program that prepares all students to pursue their life and career choices.

Measurement Instruments:

- District Proficiency Tests
- MEAP and ACT Tests

SCHOOL CLIMATE:

A school climate that fosters a safe and enriching environment.

Measurement Instruments:

- S.A.V.E. program, with periodic lockdown drills to help ensure student safety
- Discipline tracking

COMMUNICATION:

A fully informed community as a result of effective on-going communication and active involvement.

Measurement Instruments:

- Parent Teacher Conference attendance tracking

FINANCE:

Manages dollars invested in our school prudently and wisely and work with all funding entities to help ensure that we have the dollars necessary to provide a quality educational experience for all children.

Measurement Instruments:

- Annual balanced budget
- Goal of 10% fund equity

HUMAN RESOURCES:

Recruit; employ and retain the very best faculty and staff available, establishing clear and high expectations for their performance, evaluate their contributions and provide continuous and meaningful growth and development opportunities.

Measurement Instruments:

- All staff will be Highly Qualified for their position by June, 2007 according to NCLB.
- All staff participates in professional development annually (including outside conferences and workshops)

FACILITY:

Provide the facility needs of the district and diligently maintain the investment the community has made.

Measurement Instruments:

- Preventative Maintenance Plan
- Long Range Planning – Facilities Committee – track data (including technology infrastructure)
- Data collected on each Success Indicator will form the basis for the annual evaluation of the Superintendent and Administrative Team.
- Individual building reports address specific building staff credentials.

SCHOOL IMPROVEMENT STRATEGIC LONG RANGE PLAN

During the course of the year the district has continued to review the district school improvement/strategic plan. Current facilities are functional with the only real concerns being enrollment and potential need for space in the near future. All three buildings have been involved in restructuring based on current educational research and best practice. At the elementary, the implementation of multiage and multiyear classrooms continues. At the middle school, the staff has focused on continuous improvement of a full middle school concept structure while the high school continues to focus on Michigan State Curriculum Requirements in a trimester format to better meet student needs. All three buildings have continued with special education delivery through an inclusion model that is a model program for the county and has added a resource room to enhance the current strategy. With the addition of Reading Recovery a solid foundation is in place K-12 and the focus has now turned full force to the challenge of bringing student achievement levels to ever higher levels for all students. As such, goals for the district are directly tied to student performance on the MEAP tests which have been developed at the state level to measure student achievement levels on the Michigan Core Curriculum. The district Aim For Excellence Committee made up of parents, teachers, students, board members, community members and administrators developed the goals and each building set their annual benchmarks for progress they are aiming towards in meeting the district goals. The goals and their benchmarks are as follows:

AIM FOR EXCELLENCE DISTRICT GOALS
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- 1. A minimum of 75% of 3rd grade students enrolled in Napoleon Community Schools will demonstrate competency (as defined by the Michigan Department of Education on Michigan Educational Assessment Program assessments) in math each academic year.**

2008/2009 Actual: 98%	<u>State Average</u> 2008/2009: 91%
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- 2. A minimum of 75% of 3rd grade students enrolled in Napoleon Community Schools will demonstrate competency (as defined by the Michigan Department of Education on Michigan Educational Assessment Program assessments) in reading each academic year.**

2008/2009 Actual: 93%	<u>State Average</u> 2008/2009: 87%
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- 3. A minimum of 75% of 3rd grade students enrolled in Napoleon Community Schools will demonstrate competency (as defined by the Michigan Department of Education on Michigan Educational Assessment Program assessments) in writing each academic year.**

2008/2009 Actual: 68%	<u>State Average</u> 2008/2009: 61%
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- 4. A minimum of 75% of 3rd grade students enrolled in Napoleon Community Schools will demonstrate competency (as defined by the Michigan Department of Education on Michigan Educational Assessment Program assessments) in english Language Arts/Reading and Writing combined each academic year.**

2008/2009 Actual: 90%	<u>State Average</u> 2008/2009: 83%
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- 5. A minimum of 75% of 4th grade students enrolled in Napoleon Community Schools will demonstrate competency (as defined by the Michigan Department of Education on**

Staff Development

Staff development continued as a high priority of the district in the 2008/09 school year with the Board of Education approving, as an addition to the School Improvement Strategic Long Range Plan, the strategy to plan and implement staff development that supports all areas of our programs/departments. A breadth of employee opportunities for growth has been provided through workshops, seminars, in service days and special training programs to continue overall improvement of educational preparation for the most effective delivery of instruction to students in the Napoleon Community Schools. The district continues to provide staff development for support staff that placed an emphasis on training programs designed to effectively and efficiently complete daily responsibilities as needed. A more detailed listing of staff development activities has been outlined in each of the buildings' annual reports. A major emphasis with staff development, once again, this past year was on curriculum design and alignment. At all levels, a significant amount of time was spent on expanding education opportunities, with the elementary continuing the multiage and multiyear instructional program assessment and continuing reading recovery and literacy training. The middle school spent time using the Michigan School Improvement Framework with the goals being reading, writing, and curriculum alignment. The high school focus was on curriculum and preparing for the class of 2011, the first students required to complete the Michigan Merit Curriculum and new state graduation requirements.

Student Achievement

District growth and achievement is measured and reported both on an individual basis and through the use of scores on criterion referenced assessments and informal assessment. The Michigan Educational Assessment Program (MEAP) is given each year at specific grade levels at the elementary, middle and high school. In the Annual Report, the scores from this criterion referenced assessment have been reported by grade level and gender scores. This information along with additional student/school data, will be used by the building School Improvement Teams as part of the student profiles in identifying strategies for student improvement.

In addition to the achievement results highlighted in this summary of district results, each building has compiled building annual reports, which include more information. The Napoleon High School Annual Report also includes a summary of results on the ACT (American College Test) which is given at the eleventh and twelfth grade levels. These reports are available by contacting the specific building and requesting a copy of the building annual report.

Core Curriculum

The Napoleon Community Schools continues to use the State Board of Education Michigan Curriculum Frameworks, established in 1996, as the framework to ensure that all schools offer courses which meet the intent of the core curriculum with support and involvement of our local school district. During the 2008-09 school year various content area curriculum reviews were continued to ensure correlation with the Michigan Curriculum Framework as part of this on-going process. It is the intent of the Napoleon Community Schools to offer a core curriculum, where feasible and practical, that closely meets and aligns with the Michigan Curriculum Framework.

Parent & Community Involvement

One of the most important factors in the educational success of our students is the ongoing support and involvement of parents and community volunteers in our schools. This has and continues to be a major strength of the Napoleon Community Schools, with involvement and support coming from parents, district residents, and community and school groups.

At the district level, students, parents, senior citizens, business and industry representatives and many community residents (who do not currently have children in the schools) are involved with a vast array of programs and support activities to strengthen the school community. This volunteerism and involvement in giving many hours of time to complete programs and projects for students in the district, serving on committees and task forces, participating in community outreach services, supporting fund raising activities and events, and, most importantly, demonstrating a sincere caring and interest in Napoleon Community Schools is a unique asset to the community.

The Napoleon Board of Education and family of school employees wish to, once again, extend a "thank you" to the special groups of individuals and organizations who continue to be invaluable to the success of the Napoleon Community School District.

Adequate Yearly Progress Data

Ezra Eby Elementary

Report Card	2008-2009	2007-2008
School Performance	N/A	100%
Student Achievement Status	N/A	100%
Composite Grade	A	100%
Met Adequate Yearly Progress	Yes	Yes

Middle School

Report Card	2008-2009	2007-2008
School Performance	100%	100%
Student Achievement Status	87%	85%
Preliminary Grade	91%	90%
Met Adequate Yearly Progress	Yes	Yes

High School

Report Card	2008-2009	2007-2008
School Performance	100%	100%
Student Achievement Status	78.7%	77.9%
Preliminary Grade	86%	85%
Met Adequate Yearly Progress	Yes	Yes

Student Graduation & Dropout Rate

A major concern is to keep our young people in school through graduation. Keeping records and reporting this information using the Michigan Department of Education guidelines for both dropout and graduation rates at the high school level is done using a calculation formula given by the State Department.

Napoleon High School had 462 students enrolled in grades 9-12 for the state count day in February of 2009. The dropout rate at the high school for 2008-2009 is 6% percent for grades 9-12. This percentage reflects that all students who left our program made requests for records to be forwarded to other schools.

The retention rate (graduation rate) shall be defined as the number of students entering high school in the ninth grade who also graduated from the same district. The February 2009 official count for the Class of 2009 was 125 students. This year the same class graduated a total of 130 students in the two district programs. Napoleon's retention rate for the graduating Class of 2009 is 81%.

Specialized Schools

In addition to the regular kindergarten through twelfth grade, the Napoleon Community Schools has available specialized school opportunities through the Jackson County Intermediate School District.

Lyle A. Torrant Center

The Lyle A. Torrant Center is a specialized school that provides education services to handicapped students from ages 3 to 26 who reside within Jackson County. During the 2008-09 school year, the Napoleon Community Schools district participated in this program.

Jackson Area Career Center

The Jackson Area Career Center provides vocational programs to the students of Napoleon, with sixty one students taking advantage of these offerings during the last school year. Student programs ranged from Commercial Foods to Building Trades. On a daily basis, students were transported to the Career Center for their half-day career instructions, either morning or afternoon

Alternative & Community Education

Napoleon Alternative and Community Education commemorated it's 32nd year with the graduating class of 2009. Twenty Nine seniors graduated from Ackerson Lake Community High School. Ackerson Lake Community High School mirrored the trimester schedule established by Napoleon High School. This schedule allowed busing, parent/teacher conferences, and half days for exams to be consistent.

Napoleon Community Education reaches into the community by providing enrichment classes for adults as well as for children. After school classes, summer sports camps, and adult classes are offered at Ackerson Lake Community Center and on the main campus of Napoleon Community Schools. Over three hundred children and adults participated in classes offered by Napoleon Community Education. This number does not include those high school and middle school students who attend summer school or evening tuition classes for credit.

A senior citizen group met two times a week at Ackerson Lake Community Center. Hot lunches, opportunities for fellowship, trips, and medical information are provided.

Ackerson Lake Child Care Center

The Ackerson Lake Child Care Center, located at 1426 W. Brooklyn Road, Jackson, Michigan (517) 764-0761, is licensed by the State of Michigan to provide child care to children ages 1-12 years of age. Ackerson Lake Child Care Center is open year around from 6:30 a.m. to 6:00 p.m., Monday through Friday. Child Care is provided for the "before and after school" children, (Latch Key), with transportation to and from Ezra Eby Elementary School. A summer program is also provided for school age children, consisting of a variety of field trips to the pool, skating, picnics, miniature golf, the zoo, bowling, movies and Full Blast Water Park. Ackerson Lake Child Care Center serves approximately 80 children annually.

Ackerson Lake Preschool is located at 4126 W. Brooklyn Road, Jackson Michigan (517) 764-0761. Our teachers are certified by the State of Michigan. Ackerson Lake Preschool provides classes for three and four year old children. Free preschool for four year olds is provided for those who qualify under the Michigan School Readiness Grant program. Our focus is on physical, academic and social readiness for kindergarten. During the 2008-2009 school year, preschool teachers worked to align the program with the Ezra Eby Elementary kindergarten program. Parent/Teacher conferences are held twice a year and are well attended. Field trips, workshops, and special fun days are provided for both students and parents. Ackerson Lake Preschool serves approximately 80 children.

Drug Free School Notice

The Napoleon Community School District attempts to provide a safe and healthy environment for all of its students and patrons. To that end and because of the use of illicit drugs and the unlawful

possession and use of alcohol is harmful, the district complies with all provisions of the Federal Drug Free Schools Act.

In accordance with this federal law and Board of Education policy, the use, possession, concealment, or distribution of drugs or alcohol by students on school grounds in school or school approved vehicles, or at any school related event is prohibited. Any student who violates this policy will be subject to disciplinary action, in accordance with due process, up to and including expulsion from school and prosecution. Compliance to these standards by students is mandatory.

The district is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which he/she receives help through programs and services available in the community.

Budget

The Napoleon Community Schools Board of Education is required by law to adopt a budget prior to July 1 of each year (July 1 being the beginning of a new fiscal year). The district continues to operate in a fiscally sound manner. The budget is amended as required throughout the fiscal year as projections in revenue become known. It is usually November of each year (four months into the fiscal year) before the student audit counts are firm and actual revenue is known.

The residents of the Napoleon Community School District have continued to maintain a strong fiscal commitment to providing a wide range of programs and services to students, staff and the community. At the completion of each fiscal year, all district financial records undergo an audit, currently done by Rehmann Robson, CPA, Consultants, P.C.

<u>2008-09 General Fund Budget</u>	
Revenue	
Local	\$ 1,118,534
State	\$10,368,772
Federal	\$ 739,296
Other	\$ 726,931
Total Revenue	\$12,953,533
Expenditures	
Instruction	\$ 8,743,095
Support Services	\$ 4,057,483
Other	\$ 278,637
Total Expenses	\$13,079,215

Fund Balance (7-1-08)	\$ 1,331,444
Revenues	\$12,953,533
Expenses	\$13,079,215
Fund Balance (6-30-09)	\$ 1,205,762

Administrators:

James E. Graham, Superintendent
 Anita K. Zimmerman, Business Manager
 Jim Penn, Operations Manager/Transportation
 Pamela Barnes, Elementary Principal
 Michel McGonegal, Elementary Assistant Principal
 Shelley Jusick, Middle School Principal/Technology Director
 Wade Beitelschies, Middle School Assistant Principal
 Scott Ashe, High School Co-Principal/Athletic Director
 Patrick Dillion, High School Co-Principal
 Elaine Dailey, and Cheryl Rosenau, Co-Administrators, Ackerson Lake Community Center